



**uMqungundlovu Economic Development Agency**

**APPLICATION FOR EMPLOYMENT**

Position for which you are applying (as advertised)	Department where the position was advertised
Reference number (as stated in the advert)	If you are offered the position, when can you start OR how much notice must you serve with your current employer?

**B. PERSONAL INFORMATION**

Surname and Full names													
Date of Birth	DD/MM/YY	Identity Number											
		Passport number											
Race	<b>African</b>	<b>White</b>	<b>Coloured</b>			<b>Indian</b>			<b>Other</b>				
Gender									Female	Male			
Do you have a disability?									Yes	No			
Are you a South African citizen?									Yes	No			
If no, what is your nationality?													
Do you have a valid work permit? (only if non-South African)									Yes	No			
Have you been convicted or found guilty of a criminal offence (including an admission of guilt)? If yes (provide the details)									Yes	No			
Do you have any pending criminal case against you? If yes, (provide the details)									Yes	No			
Have you ever been dismissed for misconduct from the Public Service?									Yes	No			
If yes (provide the details)													
Do you have any pending disciplinary case against you? If yes, (provide the details)									Yes	No			
Have you resigned from a recent job pending any disciplinary proceeding against you? If yes, (please note that the provisions of the Public Service Act shall apply).									Yes	No			
Have you been discharged or retired from the Public Service on grounds of ill-health or on condition that you cannot be re-employed?									Yes	No			
Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If yes, (provide the details)									Yes	No			
In the event that you are employed in the Public Service, will you immediately relinquish such business interests?									Yes	No			
Please specify the total number of years of experience you have									Private Sector	Public Sector			
If your profession or occupation requires official registration, provide date and particulars of registration									Date	Reg. No			

**C. CONTACT DETAILS AND MEDIUM OF COMMUNICATIONS**

Preferred Language For Correspondence				
Method For Correspondence	Post	E-mail	Fax	Telephone
Contact Details (In Terms Of The Above)				

**D. SOUTH AFRICAN OFFICIAL LANGUAGE PROFICIENCY – state ‘good’, ‘fair’, or ‘poor’**

	Languages (specify)				
Speak					
Write or read					

**E. FORMAL QUALIFICATION (from highest to the lowest)**

Name Of School/Technical College	Name Of Qualification Obtained	Year Obtained

Current study (institution and qualification):

**F. WORK EXPERIENCE (Also attach a detailed CV)**

Employer (Including Current Employer)	Post Held	From		To		Reason for leaving
		MM	YY	MM	YY	

If you were previously employed in the Public Service, is there any condition that prevents your re- appointment

Yes	No
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If yes, Provide the name of the previous employing department and indicate the nature of the condition.

**G. REFERENCES**

Name	Relationship To You	Tel. No. (office hours)

**H. DECLARATION**

*I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information provided will result in my application being disqualified or disciplinary action taken against me if I am appointed:*

**Signature:**

**Date:**